

REVISED WITH SWIMMING CHAMPIONSHIP DATES

2018/2019 WPIAL BOYS AND GIRLS SWIMMING CHAMPIONSHIP

January 17, 2019

The WPIAL Swimming Championship will be held at the University of Pittsburgh Trees Pool on Thursday, February 28, 2019 and Friday, March 1, 2019.

Coaches, you are responsible for reading this document in its entirety and sharing necessary information with your team. There have been a number of changes so please read carefully and thoroughly.

- SPECTATORS ARE TO GET IN LINE AT TREES HALL GYMNASIUM. PLEASE COMMUNICATE THIS TO ALL MEMBERS OF YOUR ORGANIZATION WHO MAY PLAN ON ATTENDING THE MEET.
- Coaches must check in their entire team upon entry to Trees Hall and must be careful to bring only those swimmers who are going to compete. Athletes not entered in this meet are not permitted to dress for this meet and will be redirected to Trees Hall Gymnasium to purchase spectator seating.
- All changing must be done in the locker rooms. An athlete who “Deck Changes” can be disqualified for the remainder of the meet (NFHS 1-5-2, 3-6-1d)
- You are responsible for supervising your athlete’s behavior during the meet. Proper examples must be set by following the rules and showing a high level of integrity and sportsmanship; this is especially applicable while waiting outside and entering the building.

FACILITY ENTRY INFORMATION – THIS PROCEDURE IS IN EFFECT FOR BOTH DAYS

NOTE - THIS SCHEDULE HAS NOT CHANGED FROM LAST YEAR (AAA competition precedes AA).

AAA Competition - Team entry is scheduled to begin at 8:30 AM. Competitors and coaches must enter as a unit. Spectator entry is scheduled to begin at 8:45 AM.
SPECTATORS ARE TO GET IN LINE AT TREES HALL GYMNASIUM ENTRANCE

An e-mail will be sent to all AAA Qualifying School Athletic Directors specifying the entry order and deck seating assignment for each team by February 21, 2019. DO NOT ARRIVE EARLY-YOU WILL NOT BE ADMITTED!

AAA Warm Up - 8:45 AM – 10:00 AM **AAA Timed Finals:** 10:00 AM – 12:30 PM

AA Competition - Team entry is scheduled to begin at 1:30 PM. Competitors and coaches must enter as a unit. Spectator entry is scheduled to begin at 1:45 PM.
SPECTATORS ARE TO GET IN LINE AT TREES HALL GYMNASIUM ENTRANCE

An e-mail will be sent to all AA Qualifying School Athletic Directors specifying the entry order and deck seating assignment for each team by February 21, 2019. DO NOT ARRIVE EARLY-YOU WILL NOT BE ADMITTED!

AA Warm Up - 1:45 PM – 3:00 PM **AA Timed Finals:** 3:00 PM – 5:30 PM

UNIVERSITY OF PITTSBURGH - TREES POOL ~ SWIMMING

The **AAA Meet** will run first followed by the **AA Meet**; the meet will be scored to 16 places.

Swimming events for AAA and AA boys and girls conducted on Thursday, February 28, 2019 are as follows:

200 MEDLEY RELAY - 200 FREE - 200 IM - 50 FREE - 100 FLY - 200 FREE RELAY

Swimming events for AAA and AA boys and girls conducted on Friday, March 1, 2019 are as follows:

100 FREE - 500 FREE - 100 BACK - 100 BREAST - 400 FREE RELAY

Awards after the 200 FREE, 500 FREE, 100 FLY, 200 FREE RELAY, 500 FREE, 100 BREAST, and 400 FREE RELAY.

2018-2019 W.P.I.A.L. SWIMMING QUALIFYING STANDARDS

EVENT	BOYS AAA	BOYS AA	GIRLS AAA	GIRLS AA
200 Medley Relay	1:49.50	1:55.00	1:57.50	2:07.00
200 Freestyle	1:52.50	2:00.20	2:03.00	2:10.50
200 I.M.	2:08.20	2:17.10	2:18.50	2:28.20
50 Freestyle	23.10	24.10	25.70	26.70
100 Butterfly	56.80	1:01.80	1:01.50	1:07.30
200 Free Relay	1:37.00	1:40.90	1:45.00	1:52.80
100 Freestyle	50.80	53.90	55.90	58.90
500 Freestyle	5:08.00	5:28.00	5:27.50	5:50.00
100 Backstroke	58.40	1:03.50	1:02.30	1:07.40
100 Breaststroke	1:05.10	1:09.00	1:12.00	1:16.50
400 Free Relay	3:34.00	3:51.00	3:53.50	4:13.50

Qualifying procedures from member schools which sponsor swimming:

1. Swimmers must achieve the minimum standard established by the WPIAL enclosed in this schedule.
2. These standards must have been met during the 2018-2019 season in a WPIAL dual meet or in an invitational qualifying meet that uses an electronic timing device and is verified by a PIAA approved official.
3. Invitational qualifying meets must be scheduled and completed by **Saturday, February 16, 2019**. These meets must be scored. Athletes are permitted to compete in a maximum of 4 events, no more than 2 of which may be individual events. Swimming an event multiple times is not permitted.
4. ***Invitational qualifying meets count towards the team season maximum and should be a part of team schedule***
5. The time submitted for WPIAL entry may not be a Time Trial, Aggregate or Practice time. Relays must qualify as a relay; aggregate/composite relay times are not acceptable as entry times.
6. The deadline for all WPIAL entries is NOON on Monday, February 18, 2019.

Qualifying procedures from Independent Schools (member schools which do not sponsor swimming):

1. Independent schools may enter one swimmer per individual event provided that swimmers have achieved the minimum standard established by the WPIAL and enclosed in this schedule. If two swimmers of the same gender qualify for the same event, the school must determine their designated competitor for that event.
2. These standards must have been met during the 2018-2019 season in a WPIAL dual meet or in an invitational qualifying meet that uses an electronic timing device and is verified by a PIAA approved official.
3. The competing teams should not relinquish any of the meet times so these qualifications can be established. These qualifications can be accomplished where an open lane exists, in a natural gap during the meet or at the end of the meet.
4. Independent competitors must be accompanied by a professional employee/designated coach (presented in writing to the meet referee) of their school district who **MUST REMAIN FOR THE DURATION OF THE MEET**. There is no exception to this rule.
5. Independent schools will enter the meet via the directions noted below, the same as sponsoring member schools. The deadline for all WPIAL entries is NOON on Monday, February 18, 2019.
6. It is the responsibility of each school to ensure all qualifying times are being reported to the WPIAL as required in the Meet Entry Addendum dated April 25, 2018. Times that have not been reported through this

process will not be accepted for entry to the WPIAL Championship. Schools must submit their PROOF OF TIMES along with their official entry and be prepared to prove a time if questioned.

UNIFORM (SUIT) INTERPRETATION/CLARIFICATION

The following applies at ALL levels of competition INCLUDING WARM-UP.

1. Rule 3-3-1: A competitor shall not be permitted to participate wearing a suit that is not of decent appearance. Boys shall wear suits which cover the buttocks. Girls shall wear suits which cover the buttocks and breasts.
2. Rule 3-3-3 (b) 4: made with no zippers or other fastening system other than a waist tie for a brief or jammer and elastic material within the casing/ribbing in the terminal ends (straps, leg openings and waist openings). This means female swimmers shall not wear suits that tie at the neck or any place on the back.
 - a) Female swimmers/divers shall not pull the suit/straps past the shoulders/down to the waist and wear sports bras, bikini tops or halter tops.
 - b) A drag suit may be worn over a competition suit for warm-ups.
 - c) All suits worn on deck (except drag suits) shall meet all requirements of the uniform rule.
 - d) Leggings and panty hose may be worn with a competition suit for warm-ups.
 - e) Divers may wear two suits.

SUBMISSION OF ENTRIES

Deadline – NOON on Monday, February 18, 2019

Each school must complete the registration process on line according to the directions listed below. Please review all information and begin the process of getting comfortable with the entry system as soon as possible to make sure all is working for you. The deadline for all WPIAL entries is NOON on Monday, February 18, 2019. There will be no extension of this deadline. No entries should be given or mailed to either the WPIAL office or to any member of the Swimming Committee. If you have questions about completing your entries contact Meet Director, Mr. Jamie Morton, via e-mail jmorton@moonarea.net or 412-334-8801. **DO NOT CALL THE WPIAL OFFICE.**

1. **Your official entry includes three items: Electronic Entry File, Section Record Form (p. 8 of this document scan and attach), and your completed Meet Schedule (scan and attach).**
2. **Your official entry (all 3 parts)** is to be received VIA EMAIL (refer to item 15 of this section for classification email addresses) no later than NOON on Monday, February 18, 2019. Please start your entry process early so we may be of assistance. If you experience any trouble during the process, please contact Meet Director, Jamie Morton via e-mail jmorton@moonarea.net or by phone at 412-334-8801.
3. All entries must comply with the 2018/2019 National Federation Swimming/Diving Rule Book. Competitors shall be permitted to enter a maximum of four (4) events, no more than two (2) of which may be individual events. Being designated a member of a relay team does not count as an entry unless the competitor actually competes.
4. Teams must have a minimum of 10 and a maximum of 18 competitions (swimming and/or diving) prior to the WPIAL Meet, to be eligible to score team points at the WPIAL or PIAA Championships. Reminder that Double Dual Meets, where 3 teams and 3 scores are kept, count as 2 meets for each team and Tri Meets or an Invitational, where one set of scores are kept, count as 1 meet. This includes Last Chance Invitational Qualifying Meets. You must submit a copy of your completed schedule when you submit entries to the WPIAL (reference PIAA By-Law Article IX, Section 4).
5. Official Entries for the 2018-2019 WPIAL Swimming and Diving Championships are to be sent in a Team Manager File, so they can be integrated into the Meet Manager Database. This procedure is the same as last year and applicable to all schools. If you do not have the Team Manager Program please go to this link <https://hytek.active.com/downloads.html> - once you are there, scroll down and click on Lite. Save this file.

You will now be able to use Team Manager Lite 8.0. This is a limited use Free Download and will allow you to submit your entries.

6. Prior to completing your entries, download the appropriate meet for your team - AA or AAA - from the WPIAL website, www.wpial.org. Schools that have split squads where one team is AA and the other is AAA, will have to download both meets and save them as separate meets. Download meets into your TEAM MANAGER database. This is an important step to make sure your entries are accepted accurately. Schools that use Team Unify can also submit their entries using that software.
7. Please make sure each athlete has a grade designation of 9, 10, 11 or 12; do not alter or leave this blank. Be sure to enter all USA Swimming ID numbers for active US Swimmers on your roster (p. 7).
8. Your team abbreviation must match your four letter designated team abbreviation code (this is the one you have used all year when submitting your meet results and it should be set up in your database). If you do not know your code please email jmorton@moonarea.net DO NOT CALL THE WPIAL OFFICE.
9. To import the events into TEAM MANAGER, click on the appropriate events file. You will be given the option to save or open. You want to save the file on your computer or flash drive. When the download is complete, click close.
10. Open your TEAM MANAGER database. Click FILE, IMPORT, MEET EVENTS. You need to locate the events file that you saved. Double click on the file and the events will be saved in a temporary file. Double click on that and they will be imported. When the import is complete you will get a message that the events were imported.
11. Click on the “Meets” menu in your TEAM MANAGER database and you will see the WPIAL Meet located there. You are now ready to do entries. When you are finished with your entries, go to FILE, EXPORT, meet entries. Make sure you check off to export relays. DO NOT check the box that says to export only relays. Save your file. It is helpful if you rename the file to include your team name.
12. Enter your divers with your swimmers. All divers must be entered through the Team Manager File AND through the *Omada-Trak* website (see Diving Information letter for specifics on entering the diving events).
13. List all potential swimmers (maximum of eight) in each relay event. If an athlete is not listed on your electronic entry submission (your official entry) he/she is not permitted to swim in the relay. If you do not have four (4) eligible swimmers, you must scratch the relay.
14. Attach the file to an email and send to the classification appropriate address:
DOUBLE A ENTRIES to AAWPIAL@gmail.com
TRIPLE A ENTRIES to AAAWPIAL@gmail.com
*****ENTRY EMAILS ARE DIFFERENT FROM THE RESULTS EMAILS USED DURING THE SEASON.**
15. Include your full team name, AA or AAA, on the subject line of your email. In the e-mail please include a phone number where you can be reached if there is a problem. You will receive an email confirmation that entries were received along with a meet manager copy of your entries. Please double check for accuracy as any errors on your entry must be remedied before the deadline. If you do not receive a return email **within 24 hours**, please call Jamie Morton @ 412-334-8801.

MISCELLANEOUS

1. Psych sheets will be posted on the WPIAL website by Thursday, February 21, 2019. It is the responsibility of each Head Coach to check the Psych Sheets and refer any posting errors in writing to Jamie Morton - jmorton@moonarea.net. **Do not call the WPIAL office**. Requests to enter improved qualifying times or to change events will not be accepted - please double check your entries before submitting them.
2. The women’s locker area will be for all female swimmers and female coaches. All male swimmers and male coaches will use the men’s locker room. Individual lockers will not be available.

3. Swimmers are not permitted in the stands. The concession stand will be open to spectators only. No athletes are permitted access to the concession stand area. There will be no athlete access to the spectator area.
4. Teams will enter the building in the order specified in the email that will be sent to Athletic Directors. Only athletes entered and their coaches will be permitted entry to the pool deck (see page 1).
5. The section of bleachers next to the announcer's table will be available for coaches to view competition. They are not for athletes. The remaining bleachers under the spectator balcony will be for team use and will be pre-assigned.
6. The main pool (deep and shallow) will close no later than 15 minutes after the last heat of each session and the small pool will be closed during the meet's entirety.
7. On both dates all athletes, coaches and spectators will exit the facility promptly at the conclusion of the AAA competition to allow preparation time for the AA competition.
8. Shaving at the site is in violation of National Federation Rules and may result in disqualification. Please make sure your swimmers finish shaving before arriving at the University of Pittsburgh.
9. No radios, tape recorders or electronic games will be permitted in the deck area.
10. The scratch meeting will be held in Room 166 at 9:15 AM for AAA coaches and at 2:15 PM for AA coaches on Day One of the meet. Coaches should bring the information packet provided at check in to this meeting. Entry cards for the 200 Medley Relay will be collected at this meeting. An announcement will be made in Trees Pool should the room number change.
11. The WPIAL team championship and runner-up will be awarded to the boys and the girls teams who compile the highest point totals. ABSOLUTELY NO ONE is permitted to jump off the balcony.

SPECTATOR INFORMATION

Please share with Booster organizations

1. Admission is by gate sale only - \$10/adult, \$5/student
2. **Spectator tickets will be sold four (4) TOTAL per person, inside TREES HALL GYMNASIUM starting at 7:30 AM. each day of the competition. Numbered tickets will designate the order that spectators will be permitted to enter Trees Pool. WPIAL Courtesy Passes must be presented at the Ticket Booth to acquire a numbered ticket for entry.**
3. A limited supply of souvenir shirts will be available for purchase on site for the following prices:
 - a) Long Sleeved Tees/\$20
 - b) Hooded Sweatshirts/\$30
4. Pre-order forms for shirts are available on the WPIAL website with a deadline of Friday, February 9, 2019.
5. Pictures of the top eight (8) finishers will be professionally taken and available for your purchase. Information regarding the ordering procedure will be provided at the meet competition.

P.I.A.A. CHAMPIONSHIP INFORMATION

Bucknell University March 13 - 16, 2019.

1. Minimum number of Individual and Relay qualifiers and Maximum number of Diving qualifiers to the 2018-19 PIAA Championship. The remaining spots are filled with the fastest statewide district times.

AA GIRLS	MINIMUM SWIMMING	1	MAXIMUM DIVING	6
AA BOYS	MINIMUM SWIMMING	1	MAXIMUM DIVING	7
AAA GIRLS	MINIMUM SWIMMING	1	MAXIMUM DIVING	5

AAA BOYS	MINIMUM SWIMMING	1	MAXIMUM DIVING	5
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2. If two or more swimmers are tied for the final qualifying spot to the PIAA meet, the tie will be broken based on the validated entry time submitted to the District (WPIAL) Championship. This is why it is imperative that you are able to prove your qualifying times with verified meet results.
3. A swimmer must compete in the same individual events at the PIAA championship from which they have qualified at the WPIAL meet. Competitors are permitted to enter a maximum of five (5) events, no more than two (2) of which can be individual events, and swim in a maximum of 4 events. A swimmer may compete in any relay at the PIAA Meet that his/her team qualifies for as long as they are listed as one of the 8 swimmers on the official team entry.
4. If a swimmer qualifies for an individual event and chooses not to swim that event at the PIAA championship, that swimmer may scratch from the PIAA individual event in order to compete on a qualifying relay team from their school - provided their name has been listed on that relay team on their WPIAL master entry.
5. To scratch an entry to the PIAA Meet the swimmer's coach must send an e-mail to the WPIAL Meet Director, Jamie Morton, at jmorton@moonarea.net no later than Monday, March 4th at 10:00 AM. If you do not receive a confirmation e-mail, resend the e-mail or call Jamie Morton at 412-334-8801. If a scratch does occur, the next eligible swimmer will be given the opportunity to advance to the PIAA meet.
6. Tickets for the PIAA championships are not available at the WPIAL championship meet. Packets will be provided to each qualifying coach at Bucknell during registration according to the instructions addressed in the PIAA swimming championship brochure located on the PIAA web site.

USA Swimming – SWIMS - Upload Information

The WPIAL meet is observed by USA Swimming officials and the times achieved can be uploaded into the USA Swimming National Times Database (SWIMS). As such, they can be used to determine a swimmer's eligibility for future USA Swimming meets, local and national records, and local and national rankings. Because the WPIAL meets are Observed, the swims are swum as Unattached and do not impact a club's VCC rankings.

In order for times achieved at WPIALs to be uploaded into SWIMS, the athlete's USA Swimming ID must be provided when entering them in the meet directly in the entry file. Coaches are expected to enter and verify the information with their athletes, regardless of their club team – this is a benefit to the athlete and they should not be penalized.

All USA Swimming IDs must be provided before the meet start. No IDs will be added after the meet completion.

Further, only IDs of active USA Swimming members are to be entered into your entry file. If you do not have USA Swimming members on your team, do not build IDs. If you have a few but not all, only build IDs for those that are current members. Verify with your athlete/parents for current membership if you are unsure.

Times from the meet will be automatically uploaded in the following scenarios:

- Individual events which are not DQd under USA Swimming Rules
- Relay events consisting of four USA Swimming athletes of the same USA Swimming club which are not DQd under USA Swimming Rules

Times from the meet will not be uploaded in the following scenarios:

- Individual events which are DQd under USA Swimming Rules

-Relay events consisting of four USA Swimming athletes who are not of the same USA Swimming club

Times from the meet can be uploaded, upon written request after the meet to the AMS Technical Planning Chair, in the following scenario:

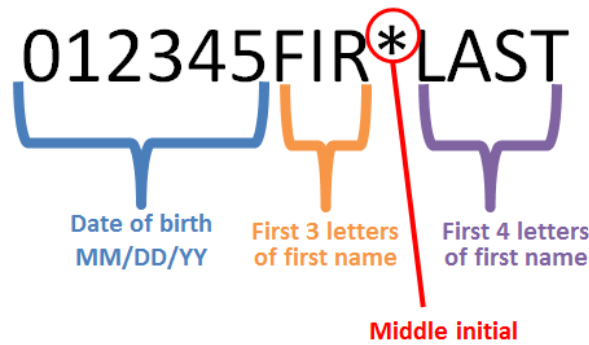
-Relay leadoff from a relay consisting of four USA Swimming athletes who are not of the same USA Swimming club which is not DQd under USA Swimming Rules

-Initial distance split extracted from an individual event which is not DQd under USA Swimming Rules

To determine the athlete’s USA Swimming ID, you will need the following information:

FIRST NAME MIDDLE NAME LAST NAME DATE OF BIRTH
no nicknames!

Team Manager will automatically build the ID for you when you input the above information and tab through the screen. The USA Swimming ID pattern is as such:



Use an asterisk (*) when:
 -there is no middle name, thus no middle initial
 -there are not enough letters in the first name (3)
 or last name (4) to complete the pattern

	Example #1	Example #2	Example #3
First Name	John	Allison	Larry
Middle Name	Allan		Francis
Last Name	Smith	Knight	Lu
Birth Date	01/25/1989	06/06/1994	12/16/1999
USA Swimming ID	012589JOHASMITH	060694ALL*KNIG	121699LARFLU**

Should you have any questions in the process, please contact Georgiann Barry, Allegheny Mountain Swimming Technical Planning Chair/National Times Officer at georgiann.barry@amswim.org or Jamie Morton, WPIAL Swimming Committee Chair at jmorton@moonarea.net.

SCAN AND RETURN THIS SECTION RECORD FORM
VIA EMAIL ALONG WITH YOUR MASTER ENTRIES

Please Print Legibly or Type this Information

Section 1 2 3 4 5 AA or AAA AA or AAA
(circle correct number)

Final Section Record Boys ____ - ____ Girls ____ - ____

2018-2019 WPIAL Team Contact Information

School Name:

Head Boys Swimming Coach:

Cell Phone # ()

E-mail address:

Head Girls Swimming Coach:

Cell Phone # ()

Email address:

Head Diving Coach:

Cell Phone # ()

Email address:

Scan and email this form, completed season schedule, and official electronic entries (by 2/18/19 NOON) to:

AA - AAWPIAL@gmail.com

AAA - AAAWPIAL@gmail.com

